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MEMORANDUM

**TO:** CRRA Policies & Procurement Committee  
**FROM:** Moira Benacquista, HR Specialist/Board Administrator  
**DATE:** February 6, 2013  
**RE:** Notice of Regular Meeting

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There will be a regular meeting of the **Policies & Procurement Committee** of the Connecticut Resources Recovery Authority's Board of Directors on Thursday, February 14, 2013 at 11:00 a.m., the meeting will be available to the public in the Board Room at 211 Murphy Road, Hartford, CT 06114.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the December 6, 2012, Committee Meeting (Attachment 1).
4. Review and Recommend for Board Approval Resolution Regarding a Contract for Metals Recovery and Marketing Services (Attachment 2).
5. Review and Recommend for Board Approval Resolution to Amend an Easement Agreement between CRRA and CL&P at the South Meadows Facility (Attachment 3).
6. Review and Recommend for Board Approval Resolution Regarding Contracts for Transfer Station O&M and Transportation Services (Attachment 4).
7. Review and Recommend for Board Approval Resolution Regarding Authority to Execute a Declaration of Environmental Land Use Restriction associated with Remediation of the South Meadows Property (Attachment 5).
8. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's, real estate acquisition, feasibility estimates and evaluations.
9. Informational
  - a. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (Attachment 6).
  - b. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (Attachment 7).
  - c. Report on Legal Requests for Services (Attachment 8).
10. Such other items that may properly come before the Committee.